



Sponsor Organization's Specialty License Plate Annual Certification Application

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Organizations are required to complete an annual certification and submit supporting documentation.

Section 1: Applicant Information

Sponsor Name:

Telephone Number:

Website:

Tax ID Number:

Mailing Address:

City:

State:

Zip:

Physical Address:

City:

State:

Zip:

Section 2: Liaison Information

Printed Name of Sponsored Liaison:

Liaison Telephone Number:

Email Address:

Liaison Mailing Address:

City:

State:

Zip:

Section 3: Sponsor Organization Information

1. Is the sponsor a Montana entity registered and in good standing with the Montana Secretary of State (SOS)? ☐ Yes ☐ No
2. Is the sponsor organization a tax-exempt organization under 26 U.S.C. 501(c)(3) ☐ Yes ☐ No

Section 4: Required Documents Enclosed with Certification

You must enclose the following documents with your annual certification form.

Do NOT staple your documents.

- ☐ Copy of current Montana Secretary of State's certification of good standing
- ☐ List of current Board of Directors, positions, and contact information
- ☐ Proof of Montana banking institute
 - ☐ 1st page of most recent bank statement showing sponsor name, address, date, banking institution's name, and account number
 - ☐ **Redact** all financial information from this page, including balances, debits, and credits

Section 5: Indemnification

By signing this application, the Sponsor agrees to indemnify, hold harmless, and release DOJ/MVD and their officers, agents, and employees from and against all loss, damages, injury, liability, suits, and proceedings arising from the use of the name, identifying phrase, and graphic on the generic specialty license plate, including but not limited to any loss, damages, injury, liability, suits, or proceedings from the use of the name, identifying phrase, and graphic.



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Section 6: Certification

- I understand and accept § 61-3-472 through § 61-3-481, MCA Specialty License Plate requirements.
- I have reviewed my organization's information as listed on the Motor Vehicle Division's website <https://mvdmt.gov/license-plate-lookup/> and no updates are needed at this time. If updates are needed, submit form MV115 or MV116 as applicable.
- Under penalty of law (§ 45-7-203, MCA), I certify that:
 - The statements made and information contained on this form, the attached form, and banking statements are true and correct to the best of my knowledge, information, and belief;
 - I am the person named on this form; and
 - If signing for a business entity or trust, I have full authority to do so.

Dated this _____ Day of _____, 20 _____

Printed name

Legal signature

Note: MVD reserves the authority to ask for additional documentation order to verify compliance with § 61-3-475, MCA (Qualifications and Approval of Organization as a Sponsor). Requests may include documentation verifying compliance of part (d), subsection (viii) which requires at least 75% of donation fees collected to be spent in Montana.

Section 7: Department Use Only

- ☐ The application for sponsorship is approved.
- ☐ The application for sponsorship is rejected for the following reasons:

Specialty Plate Coordinator Signature:	Date:
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