



Dealer License Application

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PLEASE PRINT P.O. Box 201431 Helena, MT 59620-1431 • Phone (406) 444-3961 • Fax (406) 444-0116 • dojdealerinfo@mt.gov • mvdmt.gov

SECTION A: BUSINESS INFORMATION

Thereby make application to sell the following type of vehicles for the year 20____ Check each vehicle type you will sell.

<input type="checkbox"/> New Motor Vehicles [to include cars, trucks, rugged terrain (sport utility), vans, and buses]			
<input type="checkbox"/> New Trailers	<input type="checkbox"/> New Motorhomes (RVs)	<input type="checkbox"/> New Snowmobiles	<input type="checkbox"/> New Motorcycles
<input type="checkbox"/> New Quadricycles (includes quadricycle-like vehicles)	<input type="checkbox"/> New Boats (includes personal watercraft)		
<input type="checkbox"/> New Special Mobile Equipment			
<input type="checkbox"/> Used Motor Vehicles [to include cars, trucks, rugged terrain (sport utility), vans, and buses]			
<input type="checkbox"/> Used Trailers	<input type="checkbox"/> Used Motorhomes (RVs)	<input type="checkbox"/> Used Snowmobiles	<input type="checkbox"/> Used Motorcycles
<input type="checkbox"/> Used Quadricycles (includes quadricycle-like vehicles)	<input type="checkbox"/> Used Boats (includes personal watercraft)		
<input type="checkbox"/> Used Special Mobile Equipment			
<input type="checkbox"/> Auto Auction: An auto auction may only auction used motor vehicles, motorcycles, power sport vehicles, or trailers to licensed motor vehicle dealers, wholesalers, or wrecking facility.			
<input type="checkbox"/> Wholesale License: A wholesaler is authorized to sell used motor vehicles, motorcycles, power sport vehicles, or trailers. A wholesaler may only sell to a dealer, auto auction, or another wholesale dealer licensed in Montana.			
<input type="checkbox"/> Broker License: A broker engages in the business of offering to procure or procuring a motor vehicle, trailer, semitrailer, pole trailer, travel trailer, motorboat, personal watercraft, snowmobile, or off-highway vehicle on behalf of another by negotiating purchases, contracts, sales, or exchanges on behalf of another and who does not store, display, or take ownership of above-mentioned vehicle.			
<input type="checkbox"/> Manufactured Home License: Authorized to sell new or used manufactured homes.			

Business Name: _____

DBA Name (if applicable) _____

Business Street Address: _____

City: _____ County: _____ State: _____ Zip: _____

Mailing Address: _____

City: _____ County: _____ State: _____ Zip: _____

Business Phone Number (must be listed with directory assistance): _____

FEIN or MT Corporate ID (required): _____

*Business License Liaison: _____ Fax Number: _____

Phone Number: _____ Email: _____

Alternate Email: _____

**Indicate the person to act as the business' point of contact in matters involving the license application or other licensing concerns.*

Complete this portion if selling new motor vehicles, motorhomes (RVs), motorcycles, snowmobiles, quadricycles, personal watercraft, trailers, or manufactured homes. Franchise agreement with:

Franchisor	Address	Vehicle Type(s)

The manufacturer must be licensed with the MVD before any vehicle can be distributed within Montana.



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SECTION B: OWNERSHIP INFORMATION

You must complete Section B for each person who has an ownership interest in the dealership or is designated to manage the business. If the licensee is a corporation, the same information for the corporate officers must be provided, indicating capacity. (Corporate officers may have day-to-day responsibilities for running the corporation.) **If there are more than two people with ownership interest, copy or print additional pages as needed.**

Position with Business: <input type="checkbox"/> Owner <input type="checkbox"/> Corporate Officer <input type="checkbox"/> Managing Member <input type="checkbox"/> Operations Manager			
Full Legal Name (as it appears on your government-issued ID)	Date of Birth	SSN/FEIN/Corp. ID Required	
Driver License Number	State of Issuance	Corporate Capacity	
Residential Address	City	State	Zip Code
Mailing Address	City	State	Zip Code
Felony Background: Has the individual listed above been found guilty of, or pled guilty to, a felony in Montana or elsewhere? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide a summary of the conduct resulting in the felony determination or plea, including dates of conduct and any court proceedings relating to conduct and name and address of court. Conduct Results: _____ _____			
Interest in Other Dealerships: Does the individual listed above have ownership interest in another dealership or wholesaler in Montana or elsewhere? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide the name and address of each dealership or wholesaler. _____ _____			

PERSONAL/CRIMINAL HISTORY STATEMENT: Answer YES to the questions even if your charges were dismissed, deferred, or otherwise changed.

Arrested for, charged, or convicted of a misdemeanor or felony crime? ☐ Yes ☐ No Delinquency with flooring company? ☐ Yes ☐ No
Under Investigation by the Office of Consumer Protection? ☐ Yes ☐ No Have you ever filed for Bankruptcy? ☐ Yes ☐ No

If you answered 'yes' to any of the above questions, provide date, location, and explanation.

DEALER RELATED EMPLOYMENT: Use additional paper if necessary.

1. Have you been employed at a dealership within the past two (2) years? ☐ Yes ☐ No
If yes, where, when, and why? _____
2. Have you been fired or asked to resign from a dealership within the past two (2) years? ☐ Yes ☐ No
If yes, where, when, and why? _____

LITIGATION HISTORY:

In the past 10 years, have you, as an individual, partner, member of company, owner, director, or officer of a corporation, been a party to a lawsuit? ☐ Yes ☐ No

If yes, please give details below. List all cases without exception, including bankruptcies. Use additional paper if necessary.

Plaintiff/Defendant	Court & Case Number	City	County	State	Disposition Date

RESIDENCE INFORMATION:

List all cities, counties, and states you have lived in over the past five (5) years. Start with most current first. Use additional paper if necessary.

City	County	State	Zip	Date
				From: To:
				From: To:
				From: To:



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Position with Business: <input type="checkbox"/> Owner <input type="checkbox"/> Corporate Officer <input type="checkbox"/> Managing Member <input type="checkbox"/> Operations Manager			
Full Legal Name (as it appears on your government-issued ID)	Date of Birth	SSN/FEIN/Corp. ID Required	
Driver License Number	State of Issuance	Corporate Capacity	
Residential Address	City	State	Zip Code
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DEALER RELATED EMPLOYMENT: Use additional paper if necessary.

3. Have you been employed at a dealership within the past two (2) years? ☐ Yes ☐ No
If yes, where, when, and why? _____
4. Have you been fired or asked to resign from a dealership within the past two (2) years? ☐ Yes ☐ No
If yes, where, when, and why? _____

LITIGATION HISTORY:

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				From: To:
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Pursuant to § 61-4-101 and 61-12-901, MCA any applicant for a new dealer's license, a used dealer's license, a broker's license, an auto auction license, a wholesaler license, or a manufactured home license shall submit a written application to the department. The application must be signed by the applicant and contain a verification by the applicant, under penalty of law, that the information contained in the application is true and correct. Any information provided in the license application process is subject to independent verification by the department or an authorized representative of the department.

After examining a license application and conducting an investigation necessary to verify the information contained in the application and if the department is satisfied that the applicant qualifies for the issuance of a license under the provisions of this chapter, the department may issue the license. The department may refuse, after examination and investigation, to issue a license to an applicant who is not qualified for licensure or whose prior financial or other activities or criminal record, as determined by the department:

- (i) poses a threat to the effective regulation of dealers, wholesalers, or auto auctions;
- (ii) poses a threat to the public interest of the state; or
- (iii) creates a danger of illegal or deceptive practices being used in the conduct of the proposed dealership, wholesaler, or auto auction

CERTIFICATION AND AUTHORIZATION:

The Montana Department of Justice Motor Vehicle Division shall access and review state and federal history records and shall make reasonable efforts to determine whether you have been convicted of, or are under pending charges for, a crime that bears upon your suitability to be granted a license.

I certify under penalty of law that all answers and statements made on this application are true, correct, and complete. I understand that untruthful or misleading answers are cause for denial of a license and/or revocation of any license granted. I further understand that I may be prosecuted for knowingly making an Unsworn False Statement, a misdemeanor (§ 45-7-203, MCA), or tampering with public records or information, a felony (§ 45-7-208, MCA). I hereby authorize the Motor Vehicle Division to investigate my criminal history, financial records, and other sources as necessary for licensing.

Signature

Printed Name

Date



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SECTION C: PLATE ORDER AND FEES

Dealer Number(s)	(A) Application Fee	(B) Dealer Plates	(C) Demonstrator Plates	(D) Motorcycles	(E) ID Cards with application, for dealers selling:
New or Used Vehicle Dealer	\$30.00 Fee is based on renewal schedule.	_____ set(s) @ \$37.00 per set. May only be ordered if selling motor vehicles	_____ plate(s) @ \$17.00 per plate	_____ plate(s) @ \$17.00 per plate May only be ordered if selling motorcycles	Motorboats/watercraft = 1 free card Snowmobiles/off-hwy veh. = 2 free cards Additional cards are \$2/each Maximum without charge is two (total)
Wholesale Dealer	\$30.00 Fee is based on renewal schedule.	Not Applicable	_____ plate(s) @ \$17.00 per plate Maximum total of 2 plates when the two columns are combined	_____ plate(s) @ \$17.00 per plate	Motorboats/watercraft = 1 free card Snowmobiles/off-hwy veh. = 2 free cards Additional Cards are \$2/each Maximum without charge is two (total)
Auto Auction Dealer	\$500.00 Fee is based on renewal schedule.	Not Applicable	_____ plate(s) @ \$17.00 per plate	_____ plate(s) @ \$17.00 per plate	Motorboats/watercraft = 1 free card Snowmobiles/off-hwy veh. = 2 free cards Additional Cards are \$2/each Maximum without charge is two (total)
Broker Dealer	\$30.00 Fee is based on renewal schedule.	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Manufactured Home Dealer	\$30.00 Fee is based on renewal schedule.	Not Applicable	Not Applicable	Not Applicable	Not Applicable

Courtesy Plates: Courtesy plates are issued in accordance with § 61-4-130, MCA.

Courtesy Plates are \$162 per set.

Loaner Plates: Loaner plates are issued in accordance with § 61-4-225, MCA.

Loaner Plates are \$37.00 per set

*Loaner plates are for New Dealers Only.

A 3% administrative fee is added to all transactions per § 61-3-111, MCA)