



Dealer License Plate Order and Certification of Sales

PLEASE PRINT P.O. Box 201431 Helena, MT 59620-1431 • Phone (406) 444-3661 • Fax (406) 444-0116 • dojdealerinfo@mt.gov • mvdmt.gov

Dealer Name: _____ **Dealer Number:** _____

PLATE ORDER AND FEES

Type of Dealership	(A) Dealer Plates	(B) Demonstrator Plates	(C) Motorcycle Plates	(D) ID Cards	Total A, B, C, and D
<input type="checkbox"/> New or Used Vehicle Dealer	_____ set(s) @ \$35.00/set= \$ _____ May only be ordered if selling motor vehicles.	_____ plate(s) @ \$15.00/plate= \$ _____	_____ plate(s) @ 15.00/plate= \$ _____ May only be ordered if selling motorcycles.	_____ Add'l Card(s) @ \$2.00/card = \$ _____ Based upon previous years' power sport sales.	A) \$ _____ B) \$ _____ C) \$ _____ D) \$ _____ Total \$ _____
<input type="checkbox"/> Wholesale Dealer	Not Applicable	_____ plate(s) @ 15.00/plate= \$ _____	_____ plate(s) @ 15.00/plate= \$ _____	_____ Add'l Card(s) @ \$2.00/card = \$ _____ Based upon previous years' power sport sales.	B) \$ _____ C) \$ _____ D) \$ _____ Total \$ _____
<input type="checkbox"/> Auto Auction Dealer	Not Applicable	_____ plate(s) @ 15.00/plate= \$ _____	_____ plate(s) @ 15.00/plate= \$ _____	_____ Add'l Card(s) @ \$2.00/card= \$ _____ Based upon previous years' power sport sales.	B) \$ _____ C) \$ _____ D) \$ _____ Total \$ _____
<input type="checkbox"/> Broker Dealer	Not Applicable	Not Applicable	Not Applicable	Not Applicable	

Requesting _____ Courtesy Plate(s) @ \$160 per set= \$ _____
Courtesy plates are issued in accordance with § 61-4-130, MCA.

Requesting _____ New Vehicle Dealer ONLY – Loaner Plate(s) @ \$25 per set= \$ _____
Loaner plates are issued in accordance with § 61-4-225, MCA.

Subtotal \$ _____

A 3% administrative fee is added to all transactions per § 61-3-111, MCA (automatically calculated on this form) \$ _____

TOTAL AMOUNT DUE \$ _____



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Certification of Sales

When certifying the number of vehicles sold, be sure to show the total number of retail (1) and wholesale (2) sales for the current license year.

Selling Period for Current License Year	
From:	To:

Vehicle Types	Number of Vehicles Sold During Current License Year	
	Retail Vehicles (1)	Wholesale Vehicle (2)
New Vehicles (4)		
Used Vehicles (4)		
Power Sport (5)		

- (1) Montana Code Annotated (MCA) 61-4-201 defines “retail sale” as the sale of [a vehicle] by a dealer to a person for purposes other than resale. A transfer between a dealer, wholesaler, or auto auction and another dealer, wholesaler, or auto auction is not a retail sale and will not be considered as a retail sale.
- (2) A wholesale sale is the sale of a used motor vehicle, motorcycle, power sports vehicle, or trailer to a dealer, auto auction, or another wholesale dealer.
- (3) Dealers who hold an Auto Auction license must provide a list of all employees who are eligible to use the demonstrator plates.
- (4) A new or used vehicle consists of the following vehicle types: bus, motor home, sport utility, street legal motorcycle, passenger car, street legal quadricycle, special mobile, trailer, travel trailer, truck, and van.
- (5) Power sport vehicle includes a motorboat, a personal watercraft, a snowmobile, or a motorcycle/quadricycle for off-highway use only.

Certification

I _____ Hereby certify under penalty of law § 45-7-203, MCA Unsworn Falsification to Authorities) that on this date _____:

- I am the person whose name appears above
- The statements made and information contained on this form are true and correct to the best of my knowledge, information, and belief
- If signing for a business entity or trust, I have full authority to do so
- I authorize the insurance company to release all general liability insurance policy information to the State of Montana, Vehicle Services Bureau
- My name, as it appears above, is intended for the purposes of this document to be my genuine signature and acknowledgment of this form.

Electronically sign here to submit via email

Electronic Signature of Owner/Corporate Officer

Or print and sign below if scanning, faxing, or mailing form.

Signature of Owner/Corporate Officer (this is my legal signature)

Title

Date